

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – May 16, 2023

ORDER OF MEETING

- 1. CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Win Wil Wri Bas Amo Egb Joh Ski Bom**
- 2. MOTION TO CONVENE IN EXECUTIVE SESSION**
- 3. SPECIAL PRESENTATIONS**
 - **Teachers of the Year**
 - **Excellence in Service Awards**
- 4. APPROVAL OF MINUTES**
 - Regular Public Meeting** **4/25/23**
- 5. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
- 8. COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
- 9. PUBLIC COMMENTS (Agenda Items Only)**
- 10. BOARD ACTIONS**
- 11. PUBLIC COMMENTS**
- 12. ITEMS FOR DISCUSSION**
- 13. MOTION TO CONVENE IN EXECUTIVE SESSION**
- 14. ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept with regret the resignation of Adrienne Huettenmoser, Fifth Grade Teacher, Mountview Road School, effective 7/1/23, for personal reasons.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Accept with regret the resignation of Maddison Sigler, Contemporary Art and Design Teacher, Memorial Junior School, effective 7/1/23, for personal reasons.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Approve a leave of absence for Employee ID# 4041, effective 5/1/23 to 6/12/23.

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4. Appoint Emilio Pennetti to the position of full time (1.0 FTE) Custodian (day), Bee Meadow School, at a salary of Step 1, \$38,695, prorated, effective 6/1/23 to 6/30/23 (probationary period), in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

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5. Appoint Estelina Pena to the position of full time (1.0 FTE) Custodian (night), Memorial Junior School, at a salary of Step 1, \$42,565 (includes 10% differential when school is in session), prorated, effective 6/1/23 to 6/30/23, in accordance with the Agreement between the Board of Education and the HTEA.

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6. Authorize the appointment and salaries of support staff members for the 2023-2024 school year, in accordance with the Board/HTEA Agreement, with actual 2023-2024 salaries to be determined upon the conclusion of negotiations between the Board and the HTEA, as per **Attachment "A"**.

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7. Authorize the appointment and salaries of central office exempt confidential support staff members for the 2023-2024 school year, with actual 2023-2024 salaries to be determined at a later date, as per **Attachment "B"**.

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8. Amend the 2023-2024 employment contract for Sharon McLaughlin, Art Teacher, Bee Meadow, and Mountview Road schools, from the previously approved part time (.84 FTE), to full time (1.0 FTE) at a salary of BA+15 Step 18 \$87,315, effective 9/1/23 to 6/30/24, in accordance with the Agreement between the Board and the HTEA, with actual 2023-2024 salary to be determined upon the conclusion of negotiations between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

9. Approve the additional hours to the **2022-2023** extra-compensation assignment(s) as **Advisor(s)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
MJS Study Club	George Dakak	20 hours
MJS Study Club	Sandra Lillo	20 hours

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

10. Approve the **2022-2023** extra-compensation assignment(s) as **Advisor(s)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
Chess Club	Emily Galow	10 hours

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

11. Approve to allow Whippany Park High School student, David Farrell to volunteer in the Media Center at Mountview Road School, as part of his Senior Service Leadership Program, effective 5/17/23 through 6/20/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

12. Approve the following addition(s) to the substitute list for the 2022-2023 school year.

Nurse: Lisa Clarke*

*Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

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13. Accept with regret the resignation of Diane Tompkins, Hanover Township School Age Child Care Site Leader, Salem Drive School, effective 7/1/23, for personal reasons.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

14. Rescind the appointment of Marissa Goodwin as Hanover Township School Age Child Care Camp Counselor, hourly rate of \$14.00, effective May 1, 2023 to June 30, 2023 and again from July 1, 2023 – August 25, 2023.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

15. Approve the following people for positions in the Hanover Township School Age Child Care program, effective May 17, 2023 – June 20, 2023. Employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law. Final staff appointment will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Speck, Alexandra	Substitute	\$15.00

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16. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 17, 2023 to June 30, 2023 and again from July 1, 2023 – August 25, 2023. Employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Giraldo, Sebastian	Camp Counselor	\$14.00
Gomez, Jonathan	Substitute	\$13.00
Hamtil, Anne	Substitute	\$15.00
Mennonna, Grace	Camp Counselor	\$14.00
Quinn, Susan	Substitute	\$15.00
Sarno, Gavin	Substitute	\$13.00
Speck, Alexandra	Camp Counselor	\$15.00

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17. Acknowledge that there were no student suspensions as reported by the school principals for the month of April 2023.

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18. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period ending May 12, 2023, **Attachments "C"**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of April 2023:

<u>School</u>	<u>Date</u>
Memorial Junior School	4/6/23
Bee Meadow School	4/6/23
Mountview Road School	4/26/23
Salem Drive School	4/21/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of April 2023:

<u>School</u>	<u>Date</u>
Memorial Junior School	4/28/23
Bee Meadow School	4/28/23
Mountview Road School	4/25/23
Salem Drive School	4/26/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Approve the following instructional materials:

Program: Leveled Literacy Intervention
Publisher: Heinemann - Fountas and Pinnell
Cost: \$23,273.21

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2022-23 Budget, **Attachment "D"**

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 4/28/23	\$ 923,766.39

Payroll 5/15/23 \$ 966,669.88
Bills & claims 4/26/23 – 5/16/23 \$ 348,124.85

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

3. Accept the certification of the Business Administrator/Board Secretary that as of 4/30/23 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

4. Certify that as of 4/30/23, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.10(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 4/30/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize providing transportation services for the Hanover Township Recreation Patriotic Celebration Fireworks on 6/30/23, with a rain date of 7/1/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

2. Approve a Joint Transportation Agreement between Hanover Township Board of Education and Educational Services Commission of Morris County for the 2023-2024 school year.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

No Items for Board Consideration

E. POLICY

1. Conduct the second reading of **Policy # 0155.1 Board Member Participation at Board Meetings Using Electronic Devices**, and if approved, **adopt**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

2. Conduct the second reading of **Policy # 5512 Harassment Intimidation, or Bullying**, and if approved, **adopt**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

3. Conduct the second reading of **Policy # 8463 Parental Notice of Material Circumstances**, and if approved, adopt.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board _____

F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning evaluation of the Superintendent, _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)